

Texas Department of State Health Services (DSHS)

Vital Statistics Unit (VSU)

Remote Front Office (RFO): Birth Certificate Issuance User Guide

Software version: 10/2013

User Guide Version: 10/2013

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INITIAL SETUP

The Remote Birth Certificate Issuance system uses Internet Explorer 6.0 or greater with 128-bit encryption.

Users will need to log onto their computer as administrators and print an "EIC" certificate for one of the "test" cases (birth year: 1985 and birth cert #s 399001 through 399005).

Logging onto your computer as an administrator might need to be coordinated with your IT staff.

SETTING UP YOUR PRINTER

The system uses a dot matrix printer with a **Generic/Text Only** driver.

Click on **Start => Settings => Printers** menu options.

Click on **Add Printer**

Choose **Local** or **Network** printer depending on your site configuration.

Choose **Generic** manufacturer and **Generic/Text Only** printer model.

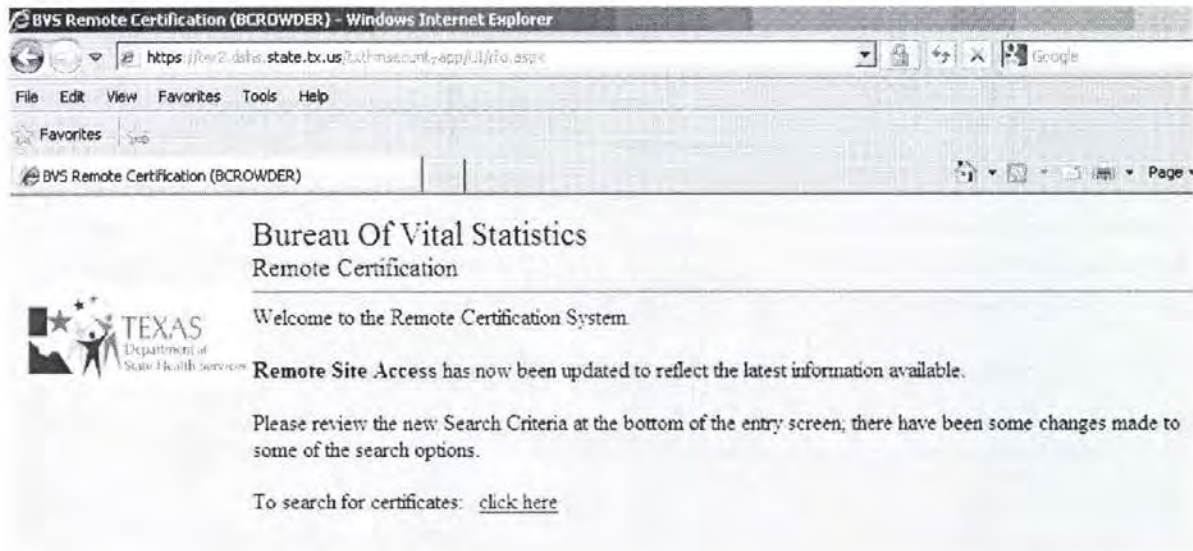
Choose the **Port** setting (usually LPT1:).

Choose **Yes** to use this printer as the **default** - print a test page (on blank paper).

When printing certificates, be sure your Dot Matrix printer is set to be your default printer.

REMOTE CERTIFICATION SCREEN

After the login screen, you will be presented with the Remote Certification main screen. This area will be used to post messages, notifications, etc.



Click on the words: "**click here!**" to display the search criteria screen.

SEARCH SCREEN

You may key as much or as little information as you have to find the individual. Note the **minimum** criteria needed to search:

1. Child's First Name, Child's Last Name, and Child's Birth Year **OR**
2. Child's County of Birth, Child's Date of Birth (month, day, year) **OR**
3. Child's Birth Certificate Number and Birth Year

Partial name searches are allowed. Entering “Mart” in the last name field could return Mart, Martin, Martinez, etc. The same is true of partial names entered in the first name field. We will only return a maximum of **25** records – a note at the bottom of the record list will ask you to refine your search and try again. Click the **“Submit Search”** button and a result set of records matching your search criteria will be displayed.

SEARCH RESULTS SCREEN

When the list of records matching your search criteria has been displayed, you may click the numbered box at the far left of the **DOB** column to see the full detail about the individual that you are ready to print.

If none of the names are correct, you may click the “**Back**” button to return to the search screen.

The screenshot shows a Microsoft Internet Explorer window titled "BVS Remote Certification - Microsoft Internet Explorer". The address bar displays "https://160.42.156.5/remote/search.asp". The main content area displays a table titled "Birth Certificate Information". The table has columns for a numbered selection box, DOB, Child's First Name, Middle, Last, Mother's Maiden, Birth County, Father's Last, and Birth Cert#. There are four rows of data. Below the table is a "Back" button. At the bottom, a text box provides instructions on how to view more information or print a certificate.

	DOB	Child's First Name	Middle	Last	Mother's Maiden	Birth County	Father's Last	Birth Cert #
1	02-17-1926	ALFRED	LAMON	JONES	TETER	LUBBOCK	JONES	012256
2	03-24-1926	ALFRED	H. INF OF	JONES	BAKER	CHILDRESS	JONES	015380
3	04-23-1926	ALFRED	CLAY INF OF	JONES	BROWN	SCURRY	JONES	026451
4	09-28-1926	ALFRED	WALTER	JONES	TURNER	MCCULLOCH	JONES	060306

[Back](#)

To view more **Birth Certificate Information** on this person or to print a certificate, click the numbered button in the left hand column of the record.

DETAIL SCREEN

Verify that this is the correct birth record that you want to print.

You may click the **“Return to Search Screen”** button to return to the main search screen and reenter your new search criteria or you may click the **“Back”** button to return to the found screen to select a different record to view.

If this is the correct record, click the **“Print this certificate”** button to obtain see the Print Choices Screen. If the record cannot be printed, a red message will appear in the **“Print this certificate”** block. Please follow the directions on page 6 for contacting VSU.

The screenshot shows a web browser window titled "BVS Remote Certification - Microsoft Internet Explorer". The address bar displays "https://160.42.156.7/remote/detail.asp". The main content area contains a form with the following sections:

Child's Information		Print this certificate	
First Name	Middle Name	Last Name	Suffix
ALFRED	WALTER	JONES	
Date of Birth	County of Birth	Sex	
09-28-1926	MCCULLOCH	MALE	

Mother's Information		
First Name	Middle Name	Maiden Name
LOIS		TURNER

Father's Information			
First Name	Middle Name	Last Name	Suffix
ALFRED		JONES	

Misc. Information
State File Number
060306

At the bottom of the form, there are two buttons: **Back** and **Return to Search Screen**.

Below the buttons, a text box contains the message: "To the right of "Child's Information" is information on printing this person's certificate."

The browser's status bar at the bottom shows "Done" and "Internet".

PRINT CHOICES

Enter the number of copies you wish to print (default is 1). Click the appropriate type of birth certificate print out. Note that the maximum birth certificate prints per person per lifetime is 10. The maximum election-only (EIC certificate) prints per person per lifetime is 1.

Birth Certificates print choices:

5 x 7 Abstract

Click on the 5 x 7 Abstract button to print a 5-inch by 7-inch certificate. This certificate MAY NOT be accepted by the U.S. Passport Office as a valid birth certificate. The Passport Office may accept a long form birth certificate for this individual.

Wallet Size

Click on the Wallet Size button to print a wallet size certificate. This certificate MAY NOT be accepted by the U.S. Passport Office as a valid birth certificate. The Passport Office may accept a long form birth certificate for this individual.

EIC Certificate

Click on the "Print EIC Certificate" button to print an Election-only birth certificate. This birth certificate will have the following statement on the print out: "FOR ELECTION PURPOSES ONLY CANNOT BE USED AS IDENTIFICATION." Make certain the applicant is the registrant on record. There is a maximum print of 1 EIC certificate per person per lifetime.

If the message: "**Name too long to print B1 or B3**" appears, this indicates that the Father's name or Mother's name is too long to print. Contact the VSU Security Manager at 512-458-7465 to check the record. In some cases, a change could be made to allow printing; otherwise, the customer will need to contact VSU to get a certificate.

B1 limits: Mother's name and Father's name totaling **53** characters (including spaces).

B3 limits: Mother/Father name of **26** characters **each** (including spaces).

Print Choices Screen:

The screenshot shows a web browser window with the URL <http://10.13.33.220/StatewideVital.asp>. The browser tabs include "DSHS Online Home", "1.2 Project Planning - All Docu...", and "Certificate Print Selection". The browser's address bar shows several bookmarks, including "DSHS Online Home", "BTnet", "DSHS-034 docs", "Employee Phone's", "PMO - Home", "PMIS - Login", "DOVCO", "HHS Accessibility Center", "HHS System", "Telsystems time", "Library of TX", "Supplies and Sites", and "Web Site Delivery".

The main content area of the page is titled "TEXAS DEPARTMENT OF STATE HEALTH SERVICES" and "Vital Statistics Unit Search". Below this, it says "Over: SKUNCHE". The "Number of copies to print:" is set to "1".

There are five buttons: "Print 5x7 Abstract", "Print Wallet Size", "Print EIC Certificate", "Back", and "Return to Search Screen".

Below the buttons, there is a text box with the following instructions:

Enter the **Number of copies** of the certificate that you would like to print. The number of copies for EIC Certificate defaults to 1. The maximum birth certificate prints per person per lifetime is 10. The maximum election-only (EIC certificate) prints per person per lifetime is 1.

Click on the "Print 5 x 7 Abstract" button to print a 5-inch by 7-inch certificate. This Certificate **MAY NOT** be accepted by the U.S. Passport Office as a valid birth certificate.

Click on the "Print Wallet Size" button to print the wallet size certificate.

Click on the "Print EIC Certificate" button to print an Election-only birth certificate. This birth certificate will have the following statement on the print out: "FOR ELECTION PURPOSES ONLY CANNOT BE USED AS IDENTIFICATION." Make certain the applicant is the registrant on record.

The message, Name too long to Print B1 or B3, indicates that the Child's, Mother's, or Father's name is too long to fit on the certificate. This customer must contact VSU to get a certificate.

CERTIFICATE PRINTING SCREEN

The following screen will be displayed when the birth certificate is printing. Click the “Back” button on each screen until you have returned to the “Search” screen.



You may click the “**Return to Search Screen**” button to return to the main search screen and enter new search criteria or you may click the “**Back**” button to return to the print screen to print another of the same certificate.

PRINT CONSIDERATIONS AND POSSIBLE ERROR CODES

The following situations may also occur where a certificate cannot be printed:

1. A death record exists for this person’s birth record (code 100).
2. An administrative hold (code’s 200-500) has been placed on this record. This code requires you to retain the customer’s application and immediately refer it to the VSU Fraud Division at 512-458-7395 **WITHOUT INFORMING THE CUSTOMER!**
3. An administrative flag (codes 600-900) has been placed on this record. Refer the customer to the Vital Statistic Unit (VSU) in Austin.
4. Note that the maximum birth certificate prints per person per lifetime is 10. The maximum election-only (EIC certificate) prints per person per lifetime is 1. If you go over the limit for this individual you will get an error message and you will need to contact VSU in Austin.

PRINT FORM ALIGNMENT

We have included five (5) dummy Birth records that you may use to test the printer alignment. These test records can be accessed at any time and you will **not** be charged.

The test records can be accessed via the Search Screen by keying one of the following birth certificate numbers in the **Birth Cert#** box and "1985" in the **Child's DOB Year** box.

Test Certificate numbers: 399001, 399002, 399003, 399004, and 399005

We suggest that you initially test print on plain paper. Once you are satisfied with the results, print a test record on an actual birth certificate form to finalize the print alignment.

The Remote Birth Certificate Issuance system **cannot** determine if the birth form has been properly aligned or positioned. As a result, **ALL** copies printed, whether correct or not, will be billed to you and the individual's lifetime count (currently 10) will be incremented accordingly.

Credit from the VSU office for mistakes or voided records will be limited and handled on a case-by-case basis. Emergency situations, i.e., equipment and/or systems failure would warrant some type of credit situation. These requests with accompanying documentation must be submitted for approval by the State Registrar and/or designee only. For voids to be cleared from the system for customer lifetime counts, the VSU Security Manager must be notified in writing.

APPENDIX

System Setup

On October 21, 2013, VSU made a change to this system to enable printing of election-only (EIC) birth certificates. To enable the addition of this new functionality, RFO users will need to log onto their computer as administrators and print an "EIC" certificate for one of the "test" cases using birth year: 1985 and birth certificate numbers 399001 through 399005.

Logging onto your computer might need to be coordinated with your IT staff as you will need Administrator or Power User rights to your PC system.

RFO Print Cab Installation

The RFO PrintCab must be installed by an Administrator. *(All Windows Versions)*

In Internet Explorer:

1. Add RFO <https://ter2.dshs.state.tx.us/> to your list of Trusted Sites. Then drag the slider for "Security level for this zone" too Low. *(All Windows Versions)*
2. Turn off the User Account Control settings *(For Windows Vista and 7)*
3. Disable IE Protected Mode *(For Windows Vista and 7)*
4. Adjust other IE Security Settings

The URL to for the Remote is <https://ter2.dshs.state.tx.us/>

OFFICE USE ONLY	
Cert #	_____
Document Control #	_____
By	_____

**VITAL STATISTICS**

--

OFFICE USE ONLY	
Remit No.	_____
Date	_____
By	_____

APPLICATION FOR ELECTION IDENTIFICATION BIRTH CERTIFICATE

PLEASE PRINT AND INCLUDE VALID PHOTO ID

Full Name of Registrant	First Name	Middle Name	Last Name
Date of Birth	Month	Day	Year
Place of Birth	City or Town	County	State
Full Name of Father	First Name	Middle Name	Last Name
Full Maiden Name of Mother	First Name	Middle Name	Maiden Name

YOUR NAME: _____ TELEPHONE: (____) _____
 (MON-FRI 8:00-5:00)

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

By checking this box, you swear that the use of this Election Identification Birth Certificate is needed to obtain an Election Identification Card issued by the Department of Public Safety. The certificate cannot be used for any other purpose.

--

WARNING: THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT IN THIS FORM CAN BE 2-10 YEARS IN PRISON AND A FINE OF UP TO \$10,000. (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195.003)

APPLICATIONS WITHOUT PHOTO IDENTIFICATION WILL NOT BE PROCESSED

Your Signature _____ Date of Application _____

Rec'd _____ Date _____



9/2/2014

2:13-cv-00193

REMOTE BIRTH ACCESS SITES

Anderson County Clerk	Denton County	Hutchinson County	Reagan County
Andrews County Clerk	Dewitt County	Hutchinson-City of Borger	Red River County Clerk
Angelina County Clerk	Dewitt-City of Yoakum	Jack County	Reeves County
Aransas County	Dickens County	Jackson County	Refugio County
Atascosa County Clerk	Donley County	Jasper County	Rockwall County Clerk
Austin County Clerk	Duval County	Jefferson County-Beaumont City Health Department	Runnels County Clerk
Bailey County	Eastland County Clerk	Jefferson-Port Arthur City of Health	Rusk County Clerk
Bandera County Clerk	Ector County Clerk	Jim Wells County	Sabine County
Bastrop County	El Paso County Clerk	Johnson County	San Augustine County
Bee County Clerk	Ellis County Clerk	Jones County	Scurry County Clerk
Bell County Clerk	Erath County	Karnes County	Shackelford County
Bell-City of Temple	Fayette County	Kaufman County	Shelby County Clerk
Bexar-City of San Antonio	Fisher County	Kaufman-City of Terrell	Smith County Clerk
Bosque County Clerk	Floyd County	Kendall County	Smith--Northeast Texas Public Health/Smith County
Bowie County Clerk	Fort Bend County	Kent County	Somervell County
Bowie-City of Texarkana	Franklin County	Kerr County	Starr County Clerk
Brazoria County Clerk	Freestone County	Kleberg County	Stephens County Clerk
Brazos County Clerk	Frio County	Lamar County	Swisher County
Brazos-City of Bryan	Gaines County	Lamar-City of Paris	Tarrant County
Brazos-City of College Station	Galveston County	Lamb County	Tarrant-City of Arlington
Brewster County Clerk	Gonzales County	Lee County	Tarrant-City of Bedford
Briscoe County	Gray County	Leon County	Tarrant-City of Grapevine
Brown County	Grayson County	Liberty County	Tarrant-City of North Richland Hills
Burleson County Clerk	Gregg County	Limestone County	Taylor County
Burnet County	Guadalupe County	Lubbock-City of Lubbock Health Dept	Taylor-City of Abilene Public Health
Caldwell County	Hale County	Madison County	Terry County
Callahan County	Hall County	Matagorda County	Titus County
Cameron County	Hamilton County	McLennan County Public Health in Waco	Tom Green County Clerk
Cameron-City of Brownsville	Hardin County	Medina County	Travis-City of Austin Health & Human Services
Cameron-City of Harlingen	Harris County	Midland County	Tyler County
Carson County	Harris-City of Baytown	Milam County	Upshur County
Cass County	Harris-City of Houston Health Department	Mitchell County	Upton County Clerk
Cass-City of Atlanta	Harris-City of Tomball	Montague County	Uvalde County Clerk
Castro County Clerk	Harrison County	Montgomery County	Van Zandt County
Chambers County	Haskell County	Moore County	Victoria-City of Victoria
Cherokee County	Hays County	Morris County	Walker County
Childress County	Hays-City of San Marcos	Nacogdoches County	Waller County
Cochran County	Hemphill County	Navarro County	Ward County Clerk
Coleman County	Henderson County	Nolan County	Washington County Clerk
Collin County	Hidalgo County	Nueces County Clerk	Webb-City of Laredo
Comal County	Hidalgo-City of Edinburg	Nueces-City of Corpus Christi	Wheeler County Clerk
Comanche County	Hidalgo-City of McAllen	Ochiltree County	Wichita-City of Wichita Falls
Cooke County	Hidalgo-City of Mission	Orange-City of Orange	Wilbarger County
Crane County	Hidalgo-City of Weslaco	Palo Pinto County	Willacy County
Crosby County	Hill County	Palo Pinto-City of Mineral Wells	Williamson County
Dallam County	Hockely County Clerk	Panola-City of Carthage	Wilson County
Dallas County	Hood County Clerk	Parker County Clerk	Wise County Clerk
Dallas-City of Dallas	Hopkins County Clerk	Pecos County	Wood County Clerk
Dawson County	Houston County Clerk	Polk County	Yoakum County Clerk
Deaf Smith County	Howard County	Potter-City of Amarillo	Young County Clerk
Delta County	Hunt County	Randall-City of Canyon	

Exhibit 114

Date 5/9/14
Melody Campbell, CSR

**Remote Access Offices - Anderson County through Austin County****Return to Remote Access list.****ANDERSON COUNTY****ANDERSON COUNTY CLERK'S OFFICE**

500 North St., Rm 10

PALESTINE 75801

Phone (903) 723-7402

ANDREWS COUNTY**ANDREWS COUNTY CLERK**

215 N. W. 1st Street

P.O. Box 727

Andrews, TX 79714

Phone: (432) 524-1427

ANGELINA COUNTY**ANGELINA COUNTY CLERK'S OFFICE**

215 Lufkin Ave

LUFKIN 75901

Phone (936) 634-8339

ARANSAS COUNTY**Aransas County Clerks Office**

301 N. Live Oak Rm 101

Rockport, TX 78382

Phone: (361) 790-0122

ARCHER COUNTY**WICHITA FALLS/WICHITA COUNTY PUBLIC HEALTH DISTRICT**

1700 3rd Street

WICHITA FALLS 76301-2199

Phone (817) 761-7802

ARMSTRONG COUNTY

No Remote Access site available at this time.

ATASCOSA COUNTY**ATASCOSA COUNTY CLERK'S OFFICE**

1 Courthouse Circle, Ste 102

JOURDANTON 78026

Phone (830) 769-2511

AUSTIN COUNTY**AUSTIN COUNTY CLERK'S OFFICE**

One East Main

BELLVILLE 77418

Phone (979) 865-5911 ext. 197



Return to Remote Access list.

Last updated April 18, 2013



Remote Access Offices-Bailey County through Burnet County

[Return to Remote Access list.](#)

BAILEY COUNTY

BAILEY COUNTY CLERK

300 S. First, Suite 200
MULESHOE 79347
Phone (806) 272-3044

BANDERA COUNTY

No Remote Access site available at this time.

BASTROP COUNTY

Bastrop County Clerk

803 Pine St # 112,
Bastrop, TX 78602
(512) 332-7234

BAYLOR COUNTY

No Remote Access site available at this time.

BEE COUNTY

BEE COUNTY CLERK'S OFFICE

105 West Corpus Street
Room 103
BEEVILLE 78102
Phone (361) 362-3245

BELL COUNTY

BELL COUNTY CLERK'S OFFICE

P. O.Box 480
101 E. Central
BELTON 76513
Phone (254) 933-5165

CITY OF TEMPLE

City Registrar's Office
2 N. Main St.
P. O. Box 207
TEMPLE 76501
Phone (254) 298-5700

BEXAR COUNTY

SAN ANTONIO METROPOLITAN HEALTH DISTRICT

George Whitfield Building
Municipal Records Facility
719 S. Santa Rosa

SAN ANTONIO 78205
Phone (210) 207-8815

BLANCO COUNTY

No Remote Access site available at this time.

BORDEN COUNTY

No Remote Access site available at this time.

BOSQUE COUNTY**BOSQUE COUNTY CLERK'S OFFICE**

P O Box 617
Meridian, TX 76665
Phone (254) 435-2201

BOWIE COUNTY**BOWIE COUNTY CLERK'S OFFICE**

P. O. Box 248
710 James Bowie Dr.
NEW BOSTON 75570
Phone (903) 628-6740

CITY OF TEXARKANA

P. O. Box 1967
220 TEXAS BLVD. (75501)
TEXARKANA 75504
Phone (903) 798-3900

BRAZORIA COUNTY**BRAZORIA COUNTY CLERK'S OFFICE**

111 E. Locust, Suite 2000
ANGLETON 77515
Phone (979) 864-1355

BRAZOS COUNTY**BRAZOS COUNTY CLERK**

P. O. Box 111
BRYAN 77806
Phone (979) 361-4126

CITY OF BRYAN

P. O. Box 1000
300 South Texas Ave.
BRYAN 77801
Phone (979) 209-5007

CITY OF COLLEGE STATION

1101 Texas Avenue S
COLLEGE STATION 77840
Phone (979) 764-3541

BREWSTER COUNTY

BREWSTER COUNTY CLERK'S OFFICE

P. O. Box 119
ALPINE 79831
Phone (915) 837-3366

BRISCOE COUNTY

Briscoe County Clerks Office

415 Main St.
SILVERTON 79257
Phone (806) 823-2134

BROOKS COUNTY

No Remote Access site available at this time.

BROWN COUNTY

BROWN COUNTY CLERK'S OFFICE

200 South Broadway
Brownwood, TX 76801
PHONE (915) 643-2594

BURLESON COUNTY

BURLESON COUNTY CLERK

100 W. Buck St., Suite 203
CALDWELL 77836
Phone (979) 567-2329

BURNET COUNTY

BURNET COUNTY CLERK

220 South Pierce St.
BURNET 78611
Phone (512) 756-5403

[Return to Remote Access list.](#)

Last updated November 05, 2013

**Remote Access Offices-Caldwell County through Culberson County**

[Return to Remote Access list.](#)

CALDWELL COUNTY**CALDWELL COUNTY CLERKS OFFICE**

110 S. Main Street
Lockhart, 78644
Phone (512) 398-1804

CALHOUN COUNTY

No Remote Access site available at this time.

CALLAHAN COUNTY

No Remote Access site available at this time.

CAMERON COUNTY**CAMERON COUNTY CLERK'S OFFICE**

964 East Harrison
P. O. Box 2178
BROWNSVILLE 78522-2178
Phone (956) 544-0817

CITY OF BROWNSVILLE

City Hall/Market Square
P. O. Box 911
BROWNSVILLE 78522-0911
Phone (956) 548-6001

CITY OF HARLINGEN

Vital Statistics
502 E. Tyler St
HARLINGEN, 78550
Phone (956) 216-5140
Fax (956) 428-0828

CAMP COUNTY

No Remote Access site available at this time.

CARSON COUNTY**CARSON COUNTY CLERK'S OFFICE**

501 Main Street
P.O. Box 487
Panhandle, Texas 79068
806-573-3873

CASS COUNTY**CITY OF ATLANTA**

310 N. Louise
P.O.Box 669
ATLANTA 75551
(903) 796-7153

CASS COUNTY CLERK'S OFFICE
P. O. Box 449
Linded, Texas 75563
(903)756-5071

CASTRO COUNTY

Castro County Clerks Office
100 East Bedford, Rm 101
Dimmitt 79027
Phone: (806) 647-3338

CHAMBERS COUNTY

CITY OF BAYTOWN
Baytown Municipal Court
3120 N. Main
BAYTOWN 77521
Phone (281) 4251017

Chambers County

404 Washington.

Anahuac, Texas 77514

Phone: 409-267-2421

Fax: 409-267-8315

www.co.chambers.tx.us

CHEROKEE COUNTY

CHEROKEE COUNTY CLERK'S OFFICE
P.O. Drawer 420
502 North Main
RUSK 75785
Phone (903) 683-2350

CHILDRESS COUNTY

CHILDRESS COUNTY CLERK'S OFFICE
Courthouse Box 4
100 Avenue E NW
CHILDRESS 79201
Phone (940) 937-6143

CLAY COUNTY

No Remote Access site available at this time.

COCHRAN COUNTY

COCHRAN COUNTY CLERK'S OFFICE
Cochran County Courthouse, Room 102

MORTON 79346
Phone (806) 266-5450

COKE COUNTY

No Remote Access site available at this time.

COLEMAN COUNTY

COLEMAN COUNTY CLERK'S OFFICE
100 Live Oak St. Suite 105
Coleman Tx 76834

COLLIN COUNTY

COLLIN COUNTY CLERK'S OFFICE
2300 Bloomdale Road, Suite 2104
McKINNEY 75071
Phone (972) 548-4154

DALLAS CITY HEALTH DEPARTMENT
City Hall
1500 Marilla, 1FN
DALLAS 75201
Phone (214) 670-3832

COLLINGSWORTH COUNTY

No Remote Access site available at this time.

COLORADO COUNTY

No Remote Access site available at this time.

COMAL COUNTY

COMAL COUNTY CLERK'S OFFICE
100 Main Plaza, Suite 104
NEW BRAUNFELS 78130
Phone (830) 620-5513

COMANCHE COUNTY

COMANCHE COUNTY CLERK'S OFFICE
Comanche County Courthouse
COMANCHE 76442
Phone (915) 356-2655

CONCHO COUNTY

No Remote Access site available at this time.

COOKE COUNTY

COOKE COUNTY CLERK'S OFFICE
Cooke County Courthouse
100 S. Dixon
Gainesville, TX 76240
Phone (940) 668-5420

CORYELL COUNTY

No Remote Access site available at this time.

COTTLE COUNTY

No Remote Access site available at this time.

CRANE COUNTY

CRANE COUNTY AND DISTRICT CLERK

P O Box 578

201 W 6th St

Crane Tx 79731

Phone (915) 558-3581

CROCKETT COUNTY

No Remote Access site available at this time.

CROSBY COUNTY

CROSBY COUNTY CLERK'S OFFICE

P O Box 385

Corner of Aspen & Berkshire

CROSBYTON 79322

Phone (806) 675-2334

CULBERSON COUNTY

No Remote Access site available at this time.

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Last updated April 18, 2013



Remote Access Offices-Dallam County through Duval County

[Return to Remote Access list.](#)

DALLAM COUNTY

No Remote Access site available at this time.

DALLAS COUNTY

DALLAS COUNTY CLERK'S OFFICE

500 Main Street; Ste 200

DALLAS 75202

Phone (214) 653-7478

DALLAS CITY HEALTH DEPARTMENT

City Hall

1500 Marilla, 1FN

DALLAS 75201

Phone (214) 670-3832

DAWSON COUNTY

Dawson County Clerks Office

North 1st and Main Street

Lamesa 79331

Phone: (806) 872-3778

DEAF SMITH COUNTY

DEAF SMITH COUNTY CLERK

235 E. 3rd, Room 203

HEREFORD 79045

Phone (806) 363-7077

DELTA COUNTY

Delta County Clerk

200 W. Dallas Ave.

COOPER 75432

Phone: (903) 395-4400 x-222

DENTON COUNTY

DENTON COUNTY CLERK'S OFFICE

1450 E. McKinney Street

Denton, Tx. 76209

Phone (940) 349-2010

FORT WORTH/TARRANT COUNTY PUBLIC HEALTH DEPARTMENT

1800 University Dr.

FORT WORTH 76107

Phone (817) 871-8562

DALLAS CITY HEALTH DEPARTMENT

City Hall

1500 Marilla, 1FN

DALLAS 75201
Phone (214) 670-3832

CITY OF GRAPEVINE

P O Box 95104
200 S. Main
GRAPEVINE 76099
Phone (817) 410-3181

DE WITT COUNTY

De Witt County Clerk

307 North Gonzales, Rm 100
Cuero 77954
Phone: (361) 275-3754

DICKENS COUNTY

Dickens County Clerk

PO BOX 120
Dickens 79229
Phone: (806) 623-5531

DIMIT COUNTY

No Remote Access site available at this time.

DONLEY COUNTY

Donely County

P.O. Drawer U
CLARENDON 79226
Phone: (806) 874-3436

DUVAL COUNTY

Duval County

400 East Gravis
SAN DIEGO 78384
Phone: (361) 279-6271

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**Remote Access Offices-Eastland County through Erath County**

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EASTLAND COUNTY**EASTLAND COUNTY CLERK'S OFFICE**

100 West Main
P. O. Box 110
EASTLAND 76448
Phone (817) 629-1583

ECTOR COUNTY**ECTOR COUNTY CLERK'S OFFICE**

300 N. Grant, Room 111
P. O. Box 707
ODESSA 79761
Phone (432) 498-4130

EDWARDS COUNTY

No Remote Access site available at this time.

ELLIS COUNTY**ELLIS COUNTY CLERK'S OFFICE**

P O Box 250
117 W Franklin
WAXAHACHIE 75165
Phone (972) 923-5070

EL PASO COUNTY**EL PASO COUNTY CLERK'S OFFICE**

City/County Bldg, Room 105
500 E. San Antonio St.
EL PASO 79901
Phone (915) 546-2071

ERATH COUNTY**ERATH COUNTY CLERK'S OFFICE**

Erath County Courthouse
STEPHENVILLE 76401
Phone (817) 965-1410

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Remote Access Offices-Falls County through Frio County

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FALLS COUNTY

No Remote Access site available at this time.

FANNIN COUNTY

No Remote Access site available at this time.

FAYETTE COUNTY

FAYETTE COUNTY CLERK

246 W. Colorado St.
LA GRANGE 78945
Phone (979) 968-3251

FISHER COUNTY

FISHER COUNTY CLERK'S OFFICE

P.O.Box 368
ROBY 79543
Phone (915) 776-2401

FLOYD COUNTY

FLOYD COUNTY CLERK'S OFFICE

105 SOUTH MAIN 101
FLOYDADA 79235
Phone (806)983-4900

FOARD COUNTY

No Remote Access site available at this time.

FORT BEND COUNTY

FORT BEND COUNTY CLERK'S OFFICE

P. O. Box 520
RICHMOND 77406-0520
Phone (281) 341-8685

HOUSTON DEPARTMENT OF PUBLIC HEALTH

8000 N. Stadium Dr.
HOUSTON 77054
Phone (713) 794-9070

FRANKLIN COUNTY

FRANKLIN COUNTY CLERK

200 N. Kaufman Street
MOUNT VERNON 75457
Phone (903) 537-2342 x 2

FREESTONE COUNTY

FREESTONE COUNTY CLERK

103 E. Main.
Fairfield 75840
Phone (903)389-2635

FRIO COUNTY

FRIO COUNTY CLERK'S OFFICE

500 E. San Antonio #6
PEARSALL 78061
Phone (830) 334-2214

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Remote Access Offices-Gaines County through Guadalupe County

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GAINES COUNTY

GAINES COUNTY CLERK

Gaines County Courthouse
SEMINOLE 79360
Phone (432) 758-4003

GALVESTON COUNTY

Galveston County Health District

9850A Emmett F. Lowry Expressway, Suite A102
Texas City, Texas 77921
Phone: 409 765-2595 or 409 765-2553

CITY OF TEXAS CITY

1801 9TH Avenue North
TEXAS CITY 77592-2608
Phone (409) 643-5905

GARZA COUNTY

No Remote Access site available at this time.

GILLESPIE COUNTY

No Remote Access site available at this time.

GLASSCOCK COUNTY

No Remote Access site available at this time.

GOLIAD COUNTY

No Remote Access site available at this time.

GONZALES COUNTY

GONZALES COUNTY CLERK

P.O. Box 77
GONZALES 78629
Phone (830) 672-2801

GRAY COUNTY

GRAY COUNTY CLERK'S OFFICE

205 North Russell, #200
P.O. Box 1902
Pampa, TX 79066
Phone (806) 669-8004

GRAYSON COUNTY

GRAYSON COUNTY CLERK'S OFFICE

100 W. Houston, Suite 17
SHERMAN 75091
Phone (903) 813-4235

GREGG COUNTY

GREGG COUNTY CLERK'S OFFICE

101 East Methvin, Suite 200
P. O. Box 3049
LONGVIEW 75606
Phone (903) 236-8430

GRIMES COUNTY

No Remote Access site available at this time.

GUADALUPE COUNTY

GUADALUPE COUNTY CLERK'S OFFICE

211 W. Court Street
SEGUIN 78155
Phone 210-945-9708

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Remote Access Offices-Hale County through Hutchinson County

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HALE COUNTY

HALE COUNTY CLERK'S OFFICE

500 Broadway #140
PLAINVIEW 79072-8050
Phone (806) 291-5261

HALL COUNTY

HALL COUNTY CLERKS OFFICE

512 West Main St., Ste 8
MEMPHIS 79245
Phone (806)259-2627

HAMILTON COUNTY

HAMILTON COUNTY CLERK'S OFFICE

101 East Main St.
HAMILTON 76531
Phone (254) 386-3518

HANSFORD COUNTY

No Remote Access site available at this time.

HARDEMAN COUNTY

No Remote Access site available at this time.

HARDIN COUNTY

HARDIN COUNTY CLERK'S OFFICE

P.O. Box 38
300 Monroe Street
KOUNTZE, TX 77625
Phone (409) 246-5185

HARRIS COUNTY

HARRIS COUNTY CLERK'S OFFICE

1001 Preston
HOUSTON 77002
Phone (713) 755-6438

HOUSTON DEPARTMENT OF PUBLIC HEALTH

8000 N. Stadium Dr.
HOUSTON 77054
Phone (713) 837-0311

CITY OF BAYTOWN

Baytown Municipal Court
3200 N. Main
BAYTOWN 77521
Phone (281) 425-1018

CITY OF TOMBALL

401 West Market Street
TOMBALL 77375
Phone (281) 351-5484

HARRISON COUNTY**HARRISON COUNTY CLERK'S OFFICE**

P. O. Box 1365
200 W. Houston
MARSHALL 75671
Phone (903) 935-8403

HARTLEY COUNTY

No Remote Access site available at this time.

HASKELL COUNTY**Haskell County Clerk**

1 Avenue D #2
Haskell Texas 79521
Phone: 940-864-2451

HAYS COUNTY**HAYS COUNTY CLERK**

137 NORTH GUADALUPE STREET
SAN MARCOS 78666
Phone (512) 393-7330

CITY OF SAN MARCOS

630 E. Hopkins
SAN MARCOS 78666
Phone (512) 396-8086

HEMPHILL COUNTY**HEMPHILL COUNTY**

P.O. Box 867
CANADIAN 79014
Phone: (806) 323-6212

HENDERSON COUNTY**HENDERSON COUNTY CLERK'S OFFICE**

100 E. Taylor St. (Room 107)
ATHENS 75751

Phone (903) 675-6140

HIDALGO COUNTY

HIDALGO COUNTY CLERK

P. O. Box 58
EDINBURG 78540
Phone (956) 318-2100

CITY OF EDINBURG

210 W. McIntire
P. O. Box 1079
EDINBURG 78540
Phone (956) 383-5661

CITY OF HIDALGO

704 East Texano Drive
HIDALGO 78557
Phone: (956) 843-2286

CITY OF MCALLEN

City Registrar's Office
221 S. 15th
MCALLEN 78501
Phone (956) 681-1195
Fax (956) 681-1194

CITY OF MISSION

City Registrar's Office
900 Doherty
MISSION 78572
Phone (956) 580-8662

CITY OF WESLACO

500 S. Kansas
WESLACO 78596
Phone (956) 968-3181

HILL COUNTY

Hill County Clerk's Office

P.O. Box 398
Hillsboro, TX 76645
Phone: (254) 582-4030

HOCKLEY COUNTY

HOCKLEY COUNTY

802 Houston St.
suite 213
LEVELLAND 79336
Phone (806) 894-3185

HOOD COUNTY**HOOD COUNTY CLERK'S OFFICE**

P O Box 339

201 W Bridge St.
GRANBURY 76048
Phone (817) 579-3222

Fax 817-408-3441

HOPKINS COUNTY**COUNTY CLERK'S OFFICE**

128 Jefferson, Suite C
Sulphur Springs, TX 75482
Phone: 903-438-4074

HOUSTON COUNTY**COUNTY CLERK'S OFFICE**

P. O. Box 370
CROCKETT, TX 75835
Phone: (936) 544-3255 Ext. 240

HOWARD COUNTY**HOWARD COUNTY CLERK'S OFFICE**

P. O. Box 1468
300 Main
BIG SPRING 79720
Phone (915) 264-2213

HUDSPETH COUNTY

No Remote Access site available at this time.

HUNT COUNTY**HUNT COUNTY CLERKS OFFICE**

2500 Lee Street, 2nd Floor
P O Box 1316
GREENVILLE TX 75403-1316
Phone: 903-408-4130

HUTCHINSON COUNTY**HUTCHINSON COUNTY CLERK'S OFFICE**

P. O. Box 1186
500 Main
STINNETT 79083
Phone (806) 878-4002

CITY OF BORGER

P. O. BOX 5250
600 N. Main
BORGER 79008-5250
Phone (806) 273-0902

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Remote Access Offices-Irion County through Jones County

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IRION COUNTY

No Remote Access site available at this time.

JACK COUNTY

JACK COUNTY CLERK

100 Main Street
JACKSBORO 76458
Phone (940) 567-2111

JACKSON COUNTY

JACKSON COUNTY CLERK'S OFFICE

115 West Main, Rm 101
EDNA 77957
Phone (361) 782-3563

JASPER COUNTY

JASPER COUNTY CLERK'S OFFICE

Jasper County Courthouse
P O Box 2070
JASPER 75951
Phone (409) 384-2632

JEFF DAVIS COUNTY

No Remote Access site available at this time.

JEFFERSON COUNTY

BEAUMONT CITY HEALTH DEPARTMENT

950 Washington Blvd.
P. O. Box 3827
BEAUMONT 77704
Phone (409) 832-4000

PORT ARTHUR CITY HEALTH DEPARTMENT

449 Austin Ave
PORT ARTHUR 77640
Phone: (409) 983-8853

JIM HOGG COUNTY

No Remote Access site available at this time.

JIM WELLS COUNTY

JIM WELLS COUNTY

200 N. Almond
ALICE 78332
Phone: (361) 668-5702

JOHNSON COUNTY

JOHNSON COUNTY CLERK'S OFFICE

2 North Main Room 106 (zip 76031)

CLEBURNE

Phone (817) 556-6311

JONES COUNTY

JONES COUNTY CLERK'S OFFICE

12th & Commercial Streets

P. O. Box 552

ANSON 79501

Phone (325) 823-3762

Abilene/Taylor County Public Health District

PO Box 2818 (79604)

850 N. 6th St.

Abilene 79601

Phone (325) 692-5600

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**Remote Access Offices-Karnes County through Knox County****Return to Remote Access list.****KARNES COUNTY****KARNES COUNTY**

201 W. Calvert, Suite 100

KARNES CITY 78118

Phone: (830) 780-3938

KAUFMAN COUNTY**KAUFMAN COUNTY CLERK'S OFFICE**

Kaufman County Courthouse

KAUFMAN 75142

Phone (972) 932-4331 Ext. 1200

DALLAS CITY HEALTH DEPARTMENT

City Hall

1500 Marilla, 1FN

DALLAS 75201

Phone (214) 670-3832

TERRELL CITY SECRETARY

201 E Nash

TERRELL 75160

Phone (972) 551-6600 Ext. 227

KENDALL COUNTY

No Remote Access site available at this time.

KENEDY COUNTY

No Remote Access site available at this time.

KENT COUNTY**KENT COUNTY AND DISTRICT CLERK****P.O. Box 9****Jayton, TX 79528****Phone (806) 237-3881****P.O. Box 9Jayton, TX 79528Phone (806) 237-3881**

P.O. Box 9Jayton, TX 79528Phone (806) 237-3881

KERR COUNTY**KERR COUNTY CLERK'S OFFICE**

700 Main Street, Ste 122

KERRVILLE 78028

Phone (210) 792-2255

KIMBLE COUNTY

No Remote Access site available at this time.

KING COUNTY

No Remote Access site available at this time.

KINNEY COUNTY

No Remote Access site available at this time.

KLEBERG COUNTY

KLEBERG COUNTY CLERK

P.O. Box 1327

KINGSVILLE 78364

Phone: (361) 595-8548

CORPUS CHRISTI-NUECES COUNTY DEPT OF PUBLIC HEALTH

P O Box 9727 (78469)

1702 Horne Rd

CORPUS CHRISTI 78416

Phone (361) 851-7210

KNOX COUNTY

No Remote Access site available at this time.

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Remote Access Offices-Lamar County through Lynn County

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LAMAR COUNTY

LAMAR COUNTY CLERK'S OFFICE

119 N. Main
PARIS 75460
Phone (903) 737-2420

CITY OF PARIS

P. O. Box 9037
150 S.E. 1st (75460)
PARIS 75461
Phone (903) 784-1798

LAMB COUNTY

No Remote Access site available at this time.

LAMPASAS COUNTY

No Remote Access site available at this time.

LA SALLE COUNTY

No Remote Access site available at this time.

LAVACA COUNTY

CITY OF YOAKUM

900 Irvine Street
P. O. Box 738
Yoakum, Texas 77995-0738
Phone: 361-293-6321

LEE COUNTY

LEE COUNTY CLERK'S OFFICE

200 S. Main Street
P. O. Box 419
GIDDINGS 78942
Phone (409) 542-3684

LEON COUNTY

No Remote Access site available at this time.

LIBERTY COUNTY

Liberty County Clerks Office

P.O. Box 369
Liberty 77575
Phone: (936) 336-4670

LIMESTONE COUNTY

LIMESTONE COUNTY CLERK'S OFFICE

200 W. State Street
P. O. Box 350
GROESBECK 76642
Phone (254) 729-5504

LIPSCOMB COUNTY

No Remote Access site available at this time.

LIVE OAK COUNTY

No Remote Access site available at this time.

LLANO COUNTY

No Remote Access site available at this time.

LOVING COUNTY

No Remote Access site available at this time.

LUBBOCK COUNTY

CITY OF LUBBOCK, CITY HALL
1625 13TH STREET RM 102,
LUBBOCK, TX 79401
806 775-2926

LYNN COUNTY

No Remote Access site available at this time.

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Remote Access Offices-McCulloch County through Motley County

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MCCULLOCH COUNTY

No Remote Access site available at this time.

MCLENNAN COUNTY

WACO-MCLENNAN COUNTY PUBLIC HEALTH DISTRICT

225 West Waco Dr.

WACO 76707

Phone (254) 750-5468

MCMULLEN COUNTY

No Remote Access site available at this time.

MADISON COUNTY

MADISON COUNTY CLERK

101 W. Main, Room 108

MADISONVILLE 77864

Phone (409) 348-2638

MARION COUNTY

No Remote Access site available at this time.

MARTIN COUNTY

No Remote Access site available at this time.

MASON COUNTY

No Remote Access site available at this time.

MATAGORDA COUNTY

MATAGORDA COUNTY CLERK'S OFFICE

1700 7th St., Room 202

BAY CITY 77414

Phone (409) 244-7680

MAVERICK COUNTY

No Remote Access site available at this time.

MEDINA COUNTY

MEDINA COUNTY CLERK

1100 16th Street, Room 109

HONDO 78861

Phone (830)741-6041

MENARD COUNTY

No Remote Access site available at this time.

MIDLAND COUNTY**MIDLAND COUNTY CLERK**

P. O. Box 211
MIDLAND 79702
Phone (432) 688-1070

MILAM COUNTY**MILAM COUNTY CLERK/LOCAL REGISTRAR**

P.O. Box 1008
CAMERON 76520
Phone: (254) 697-7049

MILLS COUNTY

No Remote Access site available at this time.

MITCHELL COUNTY**MITCHELL COUNTY CLERK**

349 Oak Street, Room 103
COLORADO CITY 79512
Phone (325) 728-3481

MONTAGUE COUNTY**Montague County Clerk**

P.O. Box 77
Montague 76251
Phone: (940) 894-2461

MONTGOMERY COUNTY**MONTGOMERY COUNTY CLERK'S OFFICE**

300 N. Main
P. O. Box 959
CONROE 77305-0959
Phone (409) 539-7885

HOUSTON DEPARTMENT OF PUBLIC HEALTH

8000 N. Stadium Dr.
HOUSTON 77054
Phone (713) 794-9070

CITY OF TOMBALL

401 West Market Street
TOMBALL 77375
Phone (281) 351-5484

MOORE COUNTY**Moore County Clerk' Office**

715 Dumas Ave, Room 107
Dumas 79029
Phone: (806) 935-2009

MORRIS COUNTY**MORRIS COUNTY CLERK'S OFFICE**

500 Broadnax St.

DAINGERFIELD 75638
(903) 645-3911

MOTLEY COUNTY

No Remote Access site available at this time.

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Remote Access Offices-Nacogdoches County through Orange County

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NACOGDOCHES COUNTY

NACOGDOCHES COUNTY CLERK'S OFFICE

101 W. Main, Room 205

NACOGDOCHES 75961

Phone (409) 560-7733

NAVARRO COUNTY

NAVARRO COUNTY CLERK'S OFFICE

300 W. 3rd Ave., Suite 101

CORSICANA 75110

Phone (903) 654-3035

NEWTON COUNTY

No Remote Access site available at this time.

NOLAN COUNTY

NOLAN COUNTY CLERK'S OFFICE

100 E. 3rd

Suite 108-A

SWEETWATER 79556

Phone (325) 235-2462

NUECES COUNTY

NUECES COUNTY CLERK'S OFFICE

901 Leopard

P. O. Box 2627

CORPUS CHRISTI 78403

Phone (361) 888-0580

CORPUS CHRISTI-NUECES COUNTY DEPT OF PUBLIC HEALTH

P O Box 9727 (78469)

1702 Horne Rd

CORPUS CHRISTI 78416

Phone (361) 851-7210

OCHILTREE COUNTY

OCHILTREE COUNTY

511 S. Main

PERRYTON 79070

Phone (806) 435-8039

OLDHAM COUNTY

No Remote Access site available at this time.

ORANGE COUNTY

CITY OF ORANGE

P. O. Box 520

803 W. Green Ave

ORANGE 77631

Phone (409) 886-3611

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Remote Access Offices- Palo Pinto County through Presidio County

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PALO PINTO COUNTY

CITY OF MINERAL WELLS

115 Southwest 1st Ave
MINERAL WELLS 76068
Phone (940) 328-7702

PALO PINTO COUNTY CLERK

520 Oak Street
Palo Pinto, Tx 76484
Phone (940) 328-1277

PANOLA COUNTY

CITY OF CARTHAGE

P. O. Box 400
812 W. Panola
CARTHAGE 75633
Phone (903) 693-3868

PARKER COUNTY

PARKER COUNTY CLERK'S OFFICE

1112 Santa Fe Drive
P. O. Box 819
WEATHERFORD 76086-0819
Phone (817) 594-7461

CITY OF MINERAL WELLS

115 Southwest 1st Ave
MINERAL WELLS 76068
Phone (940) 328-7702

PARMER COUNTY

No Remote Access site available at this time.

PECOS COUNTY

PECOS COUNTY CLERK'S OFFICE

103 W. Callaghan
FORT STOCKTON 79735
Phone (432) 336-7555

POLK COUNTY

POLK COUNTY CLERK'S OFFICE

P.O. Drawer 2119
101 W. Church
LIVINGSTON 77351
Phone (409) 327-6804

POTTER COUNTY

CITY OF AMARILLO

P. O. Box 1971

509 E. 7th Avenue (79101)

AMARILLO 79105-1971

Phone (806) 378-9344

PRESIDIO COUNTY

No Remote Access site available at this time.

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**Remote Access Offices-Rains County through Rusk County****[Return to Remote Access list.](#)****RAINS COUNTY**

No Remote Access site available at this time.

RANDALL COUNTY**CITY OF AMARILLO**

P. O. Box 1971
509 E. 7th Avenue (79101)
AMARILLO 79105-1971
Phone (806) 378-9344

CITY OF CANYON

301 16th Street
CANYON 79015
Phone (806) 655-5000

REAGAN COUNTY**REAGAN COUNTY CLERK'S OFFICE**

3rd At Plaza
P. O. Box 100
Big Lake, Texas 76932
Phone: 325-884-2442

REAL COUNTY

No Remote Access site available at this time.

RED RIVER COUNTY**Red River County Clerks Office**

200 North Walnut Street
Clarksville 75426
Phone: (903) 427-2401

REEVES COUNTY**REEVES COUNTY CLERK**

100 East 4th Street
P.O. BOX 867
PECOS (915) 455-5467

REFUGIO COUNTY**REFUGIO COUNTY CLERK**

P.O. Box 704
REFUGIO, TX 78377
Phone: (361) 526-2721

ROBERTS COUNTY

No Remote Access site available at this time.

ROBERTSON COUNTY

No Remote Access site available at this time.

ROCKWALL COUNTY

ROCKWALL COUNTY CLERK'S OFFICE

1101 Ridge Road, Suite 101

ROCKWALL 75087

Phone 972-882-0220

DALLAS CITY HEALTH DEPARTMENT

City Hall

1500 Marilla, 1FN

DALLAS 75201

Phone (214) 670-3832

RUNNELS COUNTY

Runnels County Clerk's Office 613 Courthouse Square

Ballinger 76821

Phone: (915) 365-2720

RUSK COUNTY

RUSK COUNTY CLERK'S OFFICE

P.O. Box 758

115 N. Main

HENDERSON 75653-0758

Phone (903) 657-0330

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Remote Access Offices-Sabine County through Swisher County

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SABINE COUNTY

SABINE COUNTY CLERK'S OFFICE

P O Drawer 580
HEMPHILL 75948
Phone (409) 787-3786

SAN AUGUSTINE COUNTY

SAN AUGUSTINE COUNTY CLERK'S OFFICE

100 West Columbia, Rm 106
SAN AUGUSTINE 75972
Phone (409) 275-2452

SAN JACINTO COUNTY

No Remote Access site available at this time.

SAN PATRICIO COUNTY

CORPUS CHRISTI-NUECES COUNTY DEPT OF PUBLIC HEALTH

P O Box 9727 (78469)
1702 Horne Rd
CORPUS CHRISTI 78416
Phone (361) 851-7210

SAN SABA COUNTY

No Remote Access site available at this time.

SCHLEICHER COUNTY

No Remote Access site available at this time.

SCURRY COUNTY

SCURRY COUNTY CLERK'S OFFICE 1806 25th Street, Ste 300
Suite 300
SNYDER 79549
Phone (915) 573-5332

SHACKELFORD COUNTY

No Remote Access site available at this time.

SHELBY COUNTY

SHELBY COUNTY CLERK'S OFFICE P. O. Box 592
200 San Augustine
CENTER 75935
Phone (936) 598-3701

SHERMAN COUNTY

No Remote Access site available at this time.

SMITH COUNTY

SMITH COUNTY

200 E. Ferguson
TYLER 75701
Phone (903) 590-4670

NORTHEAST TEXAS PUBLIC HEALTH DISTRICT

815 North Broadway (75702)
P.O. Box 2039
TYLER 75710
Phone (903) 535-0030

SOMERVELL COUNTY

SOMERVELL COUNTY AND DISTRICT CLERK

107 N.E. Vernon
P.O. Box 1098
GLEN ROSE 76043
Phone (254) 897-4427

STARR COUNTY

STARR COUNTY CLERK

401 North Britton Avenue, Room 201
Star County Courthouse
Rio Grande City, Tx. 78582
Phone (956) 487-8032

STEPHENS COUNTY

STEPHENS COUNTY CLERK

200 W. Walker
BRECKENRIDGE 76424
Phone (254) 559-3700

STERLING COUNTY

No Remote Access site available at this time.

STONEWALL COUNTY

No Remote Access site available at this time.

SUTTON COUNTY

No Remote Access site available at this time.

SWISHER COUNTY

SWISHER COUNTY & DISTRICT CLERK'S OFFICE

Swisher County Courthouse
TULIA 79088
Phone (806) 995-3294

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Remote Access Offices-Tarrant County through Tyler County

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TARRANT COUNTY

TARRANT COUNTY CLERK'S VITAL RECORDS OFFICE

200 Taylor St. Room 301

FORT WORTH 76102

Phone (817) 884-1195

CITY OF ARLINGTON

101 W. Abram St., 1st Floor

Arlington, TX 76010

(817) 459-6234

CITY OF NORTH RICHLAND HILLS

P. O. Box 820609

7301 N.E. Loop 820

NORTH RICHLAND HILLS 76180-0609

Phone 817-427-6061

CITY OF GRAPEVINE

P O Box 95104

200 S. Main

GRAPEVINE 76099

Phone (817) 410-3181

CITY OF BEDFORD

2000 Forest Ridge Drive

BEDFORD 76021

Phone (817) 952-2104

TAYLOR COUNTY

TAYLOR COUNTY CLERK'S OFFICE

300 Oak st

ABILENE 79602

Phone (325) 674-1202

ABILENE-TAYLOR COUNTY HEALTH CLINIC

850 North 6th Street

ABILENE 79601

Phone (325) 692-5600

TERRELL COUNTY

No Remote Access site available at this time.

TERRY COUNTY

TERRY COUNTY CLERK'S OFFICE

500 W. Main, Room105

BROWNFIELD 79316

Phone (806) 637-8551

THROCKMORTON COUNTY

No Remote Access site available at this time.

TITUS COUNTY

TITUS COUNTY CLERK'S OFFICE

100 W. 1st, Suite 204
Mt. Pleasant, TX 75455
Phone (903) 577-6796

TOM GREEN COUNTY

TOM GREEN COUNTY CLERK'S OFFICE

124 West Beauregard
SAN ANGELO 76903-5850
Phone (325) 659-6553

TRAVIS COUNTY

AUSTIN HEALTH & HUMAN SERVICES/TRAVIS COUNTY HEALTH DEPARTMENT

601 Airport Blvd., Bldg C
AUSTIN 78702
Phone (512) 972-4784

TRINITY COUNTY

No Remote Access site available at this time.

TYLER COUNTY

TYLER COUNTY CLERK'S OFFICE

100 Courthouse
WOODVILLE 75979
Phone (409) 283-2281

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**Remote Access Offices-Upshur County through Victoria County****[Return to Remote Access list.](#)****UPSHUR COUNTY****UPSHUR COUNTY CLERK'S OFFICE**

P. O. Box 730
Gilmer, TX. 75644
Phone: (903) 680-8123

UPTON COUNTY**UPTON COUNTY CLERK'S OFFICE**

Upton County Courthouse
P. O. Box 465
205 E. 10th
RANKIN 79778
Phone (432) 693-2861

UVALDE COUNTY**UVALDE COUNTY CLERK'S OFFICE**

P O Box 284
UVALDE 78802
Phone (830) 278-6614

VAL VERDE COUNTY

No Remote Access site available at this time.

VAN ZANDT COUNTY**VAN ZANDT COUNTY**

121 E. Dallas, Room 202
CANTON 75103
Phone: (903) 567-6503

VICTORIA COUNTY**CITY OF VICTORIA**

105 W. Juan Linn
VICTORIA 77902-1758
Phone (361) 458-3040

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Remote Access Offices-Walker County through Wood County

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WALKER COUNTY

No Remote Access site available at this time.

WALLER COUNTY

WALLER COUNTY CLERK'S OFFICE

836 Austin, Rm 217
HEMPSTEAD 77445
Phone (979) 826-7711

WARD COUNTY

WARD COUNTY CLERK'S OFFICE

400 S. Allen, #101
Moahans, TX 79756
Phone (432) 943-3294

WASHINGTON COUNTY

WASHINGTON COUNTY CLERK'S OFFICE

100 East Main Street, Suite 102
BRENHAM 77833
Phone (409) 477-6200

WEBB COUNTY

CITY OF LAREDO

2600 Cedar
LAREDO 78040
Phone (956) 795-4929

WHARTON COUNTY

No Remote Access site available at this time.

WHEELER COUNTY

WHEELER COUNTY CLERK'S OFFICE

P.O. Box 465
WHEELER 79096
Phone (806) 826-5544

WICHITA COUNTY

WICHITA FALLS/WICHITA COUNTY PUBLIC HEALTH DISTRICT

1700 3rd Street
WICHITA FALLS 76301-2199
Phone (940) 761-7802

WILBARGER COUNTY

WILBARGER COUNTY

1700 Wilbarger St., Room 15

WILBARGER 76384
Office (956) 689-2710

WILLACY COUNTY

WILLACY COUNTY CLERK

576 W. Main
RAYMONDVILLE 78580
Office (940) 552-5486

WILLIAMSON COUNTY

WILLIAMSON COUNTY CLERK'S OFFICE

405 Martin Luther King (In Basement)
GEORGETOWN 78626
Phone (512) 943-1515

AUSTIN HEALTH & HUMAN SERVICES/TRAVIS COUNTY HEALTH DEPARTMENT

601 Airport Blvd Bldg C
AUSTIN 78702
Phone (512) 972-4784

WILSON COUNTY

WILSON COUNTY CLERK

P.O. BOX 27
FLORESVILLE, TX 78114
Phone: (830) 393-7308

WINKLER COUNTY

No Remote Access site available at this time.

WISE COUNTY

WISE COUNTY CLERK'S OFFICE

200 N. Trinity
Decatur, Texas 76234
Phone: (940) 627-3351

WOOD COUNTY

WOOD COUNTY CLERK'S OFFICE

P. O. Box 1796
QUITMAN 75783-1796
Phone (903) 763-2711

[Return to Remote Access list.](#)

Last updated November 05, 2013



Remote Access Offices-Youkum County through Zavala County

[Return to Remote Access list.](#)

YOAKUM COUNTY

YOAKUM COUNTY CLERK'S OFFICE

Yoakum County Courthouse
P. O. Box 309
PLAINS 79355
Phone (806) 456-7491 Ext. 294

YOUNG COUNTY

YOUNG COUNTY CLERK

516 Fourth Street, Room 104
GRAHAM 76450
Phone (940) 549-8432

ZAPATA COUNTY

No Remote Access site available at this time.

ZAVALA COUNTY

No Remote Access site available at this time.

[Return to Remote Access list.](#)

Last updated April 18, 2013



Birth Certificate for Election Identification

The Department of State Health Services (DSHS) is adopting a rule amendment which waives the fees charged under Title 25 of the Texas Administrative Code, Section 181.22 for a certified copy of a birth record for an individual who requires a certified copy in order to obtain an Election Identification Certificate (EIC) issued by the Department of Public Safety (DPS). This rule change does not change the requirements that apply to obtaining a certified birth record, it only waives the fee previously charged for such records. Any fees for birth records that are required by statute will not be waived by this rule amendment. The rule will go into effect October 21, 2013.

The waiver will only apply to an individual who requests a certified copy in person from the department, a local registrar, or a county clerk for the purpose of obtaining an EIC. Under DPS rules, Title 37, Section 15.182, Texas Administrative Code, an individual who applies for an EIC issued by DPS pursuant to Chapter 521A, Transportation Code, may be required to produce an original or certified copy of a birth record.

DPS reports that, to date, fewer than twenty individuals statewide have been issued an EIC. It is anticipated that an even fewer number of individuals will seek an original or certified birth record and a waiver of the fee for that record from DSHS, local registrars or county clerks for this purpose. Accordingly, DSHS believes that due to the low volume, the proposed rule amendment will not significantly affect fees and charges otherwise assessed and collected by local registrars and county clerks under Section 181.22. Texas Health and Safety Code, Section 191.0045 also requires a local registrar or county clerk who issues a certified copy of a birth record to charge the same fee as the department, and so the waiver of fees also applies to fees charged by local registrars and county clerks that issue birth records.

DSHS has received multiple comments from county judges, county clerks, local registrars and other local and state officials regarding this proposed rule change. We value this input as it has helped to provide suggestions for the procedural aspects that underlie this rule. There are some limitations on our ability to implement some of the suggestions that would require changing existing security protocols, or conflict with other requirements in rules, however, DSHS will work to implement as many of the suggested procedures as possible to address the commenters concerns.

Below are some of the procedural aspects of this change that DSHS is developing which appear to address or relate to many of the comments submitted:

DSHS will be developing a form that will require the requestor to attest to the need for the birth certificate being for the purpose(s) of obtaining an Election Identification Certificate, in addition to existing requirements for obtaining a birth certificate;

DSHS is limiting the number of birth certificates that can be obtained for this purpose per person. Any birth certificates requested beyond the first birth certificate that is subject to the waiver of fees, will be charged the current fee;

Exhibit 116
Jairieli
Date 5/9/14
Melody Campbell, CSR

Only the person seeking an Election Identification Certificate can obtain their own birth certificate. No family member or otherwise qualified applicants will be able to obtain a birth certificate subject to the waiver of fees on behalf of other persons;

DSHS is developing a method to mark the birth certificates that are issued for this purpose to state that they are for election identification purposes only; and

The fee for use of the remote access system (\$1.83/accessed record) will not be charged to local registrars and county clerks who use that system for birth certificates issued for purposes of an EIC under this rule. The fees required to be paid pursuant to Health and Safety Code, §§191.0045 (e) and 191.022(f) (\$2.00) are statutorily required and as a result are not waived by this rule and must still be charged by the DSHS, local registrars and county clerks.

DSHS will be monitoring the number of birth certificates issued for this purpose to assist counties in managing the workload.

DSHS will be providing local registrars and county clerks with additional details on the rules as well as the procedures that will be used to ensure that the issuance of any certified birth record, for which a fee must be waived under these rules, is for the sole purpose of obtaining an EIC.

DSHS will also provide information on its website for the public and local officials on the process, procedures and forms regarding the waiver as well a contact person for questions on the waiver or any other aspect of this rule change. Until that time, questions may be submitted to Marc Connelly, Deputy General Counsel, Department of State Health Services, Mail Code 1966, P.O. Box 149347, Austin, Texas 78714-9347 or by email to

marc.connelly@dshs.state.tx.us.

See **[DPS's Election Identification Certificate page](#)** for more information.

**Procedures for
Remote Birth Access
Offices**

**Procedures for
Offices Not on
Remote Birth Access**

EIC External Links and Forms

**Texas Department of
Public Safety
Information on EIC**

**Texas Department of
Public Safety
Forms for EIC**

**Secretary of State
Information on EIC**

**VOTETEXAS.GOV
Information on EIC**

Last updated October 18, 2013

Farinelli, Victor (DSHS)

From: Texas Health and Human Services Commission <txhhs@public.govdelivery.com>
Sent: Thursday, October 24, 2013 5:37 PM
To: Johnson, Derek (DSHS)
Subject: EIC ALERT

Local registrar offices linked via the Remote Birth Access system to the Vital Statistics Unit service applicants requesting a Birth Certificate Election Identification.

The purpose of the Birth Certificate for Election Identification is so applicants may obtain an Election Identification Certificate (EIC) from the Texas Department of Public Safety. Therefore, any applicant requesting a Birth Certificate for Election Identification must be 16 years of age or older.

Please contact your area representative if you have questions.

This email was sent to derek.johnson@dshs.state.tx.us using GovDelivery, on behalf of: Texas Health and Human Services Commission - 4900 North Lamar Blvd - Austin TX 78751 - 1-800-439-1420

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got the word out.



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

DAVID L. LAKEY, M.D.
COMMISSIONER

P.O. Box 149347
Austin, Texas 78714-9347
1-888-963-7111
TTY: 1-800-735-2989
www.dshs.state.tx.us

TO: Local Registrars and County Clerks

FROM: Geraldine R. Harris
State Registrar
Vital Statistics Unit

DATE: October 14, 2013

SUBJECT: Use of election certification stamp on birth certificates for Local Registrars offices not linked to the State Vital Statistics Office via the Remote Birth Access System.

The Department of State Health Services (DSHS) is adopting a rule amendment which waives the fees charged under Title 25 of the Texas Administrative Code, Section 181.22 for a certified copy of a birth record for an individual who requires a certified copy in order to obtain an Election Identification Certificate (EIC) issued by the Department of Public Safety (DPS). This rule change does not affect the requirements that apply to obtaining a certified birth record; it only waives the fee previously charged for such records. The rule will go into effect October 21, 2013.

The waiver will only apply to an individual who requests a certified copy in person from the department, a local registrar, or a county clerk for the purpose of obtaining an EIC.

Texas Health and Safety Code, Section 191.0045 also requires a local registrar or county clerk who issues a certified copy of a birth record to charge the same fee as the department, and so the waiver of fees also applies to fees charged by local registrars and county clerks that issue birth records. The fees required to be paid pursuant to Health and Safety Code, §§191.0045 (e) and 191.022(f) (\$2.00) are statutorily required and as a result are not waived by this rule and must still be charged by the DSHS, local registrars and county clerks.

Enclosed is a stamp with the statement, "FOR ELECTION PURPOSES ONLY, CANNOT BE USED FOR IDENTIFICATION," which your office should use to mark the birth certificates that are issued for this purpose.

DSHS will be providing local registrars and county clerks with additional details on the rules as well as the procedures that will be used to ensure that the issuance of any certified birth record, for which a fee must be waived under these rules, is for the sole purpose of obtaining an EIC. Please visit our website, www.texasvsu.org, for additional information on the process, procedures, and forms regarding the waiver, as well as contact information for questions on the waiver or any other aspect of this rule change.

Sincerely,

Geraldine R. Harris
State Registrar
Vital Statistics Unit
Encl:1

Exhibit 118
Handwritten signature
Date 5/8/14
Melody Campbell, CSR